

TRAVEL SCHOLARSHIPS FOR CABRINI EMPLOYEES

Supported by the Medical Staff

\$1,000 travel scholarships (capped at \$20,000 annually) are available to foster the relationship between medical staff and other Cabrini clinical staff. These scholarships support junior-to-mid-level nursing, allied health and pharmacy staff to attend domestic (excluding metropolitan Melbourne) or international conferences **where they are presenting** by assisting with travel costs (i.e. flights and accommodation).

Up to \$1,000 per recipient available

Key requirements include:

- Lodgement of applications at least 6 weeks prior to the event*
- A minimum 0.6FTE is required and at least 2 years continuous employment with Cabrini is preferred.
- The applicant must possess Australian citizenship or permanent residency.
- Confirmation of abstract acceptance from the conference organisers for a poster or oral presentation of a Cabrini research or quality project. Consideration will be given to applicants who have been invited as a guest speaker or to run a workshop.
- A detailed dissemination of knowledge plan - approved by the applicant's manager
- Disclosure of additional funding received by another source (within Cabrini or externally) towards attendance at this conference.
- Demonstration of personal financial contribution towards costs. A maximum of 50% of the registration fees may be funded by the scholarship and the balance by the recipient.
- For travel scholarships, all bookings for hotels/accommodation, rental vehicles, airline, intercity and ferry tickets must be made with Cabrini's corporate travel agent, FCM Travel Solutions via a Cabrini Travel Coordinator.

<http://prompt.cabrini.com.au/Prompt/Search/download.aspx?filename=5255349\5255529\38041169.pdf>

** Cabrini Institute reserves the right to refuse applications if received within a shorter time frame but will determine this on a case-by-case basis. Applications will not be accepted post-event (retrospectively).*

Applicants will need to demonstrate how conference attendance will benefit both themselves and Cabrini Health, align with Cabrini's strategic plan, and lead to improved patient care. Preference will be given to employees who have not previously received funding, although all applications will be considered.

The successful recipient will be required to:

- Produce a report detailing their experiences, learning outcomes and knowledge sharing plan; and
- Present orally at a Donor appreciation event or Medical Staff committee meeting / AGM if invited.

****Please read the 'Conditions of Awards' in conjunction with this document to determine your eligibility.**

*****Remember to provide detailed information about the activity, pricing/fees/related expenses, an updated CV and 1 written reference from your direct Cabrini Manager or Director in which they endorse your knowledge dissemination plan. This reference must be hand- or electronically-signed on letterhead or sent via company email.**

Apply online at https://scholarshipsandgrants.cabrini.com.au/Pages/scholgrants_edu.aspx

Open: Year round until \$20,000 allocation is exhausted.

For enquiries, contact:

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